ChainWise
bedrijfssoftware

Course Planner

The process optimization software developed by, and for, course and training companies is fixed price and does not use a costly price per course method.

ChainWise Course Planner

The complete and versatile basic administration tool for professional trainers. Planning courses, registration of students, sending invitations for follow-up courses orf refreshers, your resources (people & resourcesmaterials): available on demand and easy to use. With ChainWise Course Planner you do not only save time and money, you optimize your services.

Webbased
Platform and workplace independent. At any time and from any location, all the necessary information at hand. Log in and start immediately.

Planning made easy
OYou organize your courses, resources and trainers in an organized way and you handle all the document flows. Printing passes and student certificates is done quick and easy.

Full CRM & BPM
ChainWise Course Planner offers you the possibility to support your entire business process from acquisition to invoicing. If desired, links can be made with your finance system.

Most advantageous
The process optimization software developed by, and for, course and training companies is fixed price and does not use a costly price per course method. The most complete course planner in the Netherlands is therefore also the most advantageous cost efficient course planner in the Netherlands.

Course planning & registration

Which course will you give, where and by whom? What resources are needed? Are your own employees and resources available or do you need to hire them? Course planning is always the basis, the well-organized planning options provide all the information at a glance. What about the occupancy rate per course, course type or location? And being able to adjust on the basis of clear KPI's?
Course planning & registration offers direct insight and clear support for your planning and registration (course and student administration).

Planning
Planning a course seems simple but is often complex. The planning is a combination of human resources (internal and external) and necessities such as locations and tools. ChainWise
Course planner offers all necessary basic functionalities that fully support the process preparation process and practiceexecution.
For example, courses are created, managed, planned, assigned to instructors and are linked to elements such as material, locations and resources.
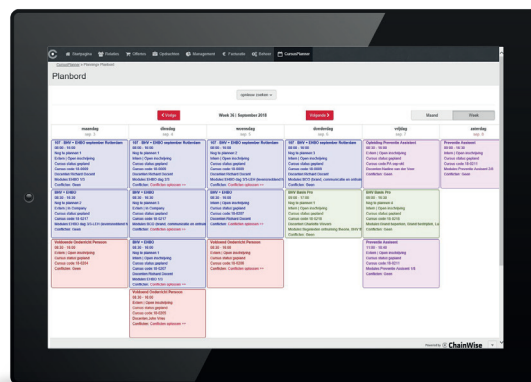
Functional
The course planning functionalities support the following practical processes:
- Compiling courses and modules
- Planning the course; time, resources & location, standard and customized
- Management and execution
- Attendance registration and certification

Registration
In order to be able to correctly execute the registration of a student, a lot of information is required. Who is the student, for which organization is he or she workingdoes he or she work for? Or is it perhaps a private person? Where should the invoice go to? Is there perhaps a special (price) contractagreement? ChainWise Course Planner ensures a clear registration.

Relationship management and project management
A lot of information can be saved for both customers and suppliers. Creating your own custoum fields is easy. Course planner also offers support in the process of acquisition and active follow-up. Access to information is provided where and when it is needed. Administration of hours (projects, leave, illness, etc.) is a standard part of ChainWise BPM.

Follow up
Once the course participant has completed the course, he receives a certificate or diploma, possibly with a period of validity. Follow-up must be organized well: after all, continuing education and repetitions offer lots of opportunities for successful and continuingous service provision. It is therefore of great commercial importance to keep track of your students and to monitor them. The ChainWise Course Planner CRM is designed for this.
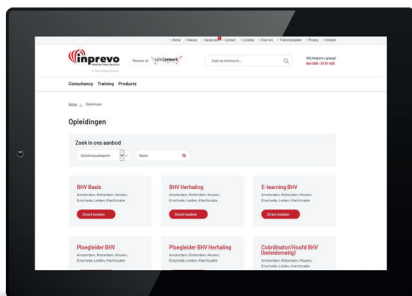
Billing
Based on the courses (in-company or tailor-made) or based on (open) registrations, preparations are made for the invoicing. The invoicing can take place directly from ChainWise and then be passed on to a financial system for further processing. Naturally, you always have the complete overview of the current turnover and turnover forecasts at all times.
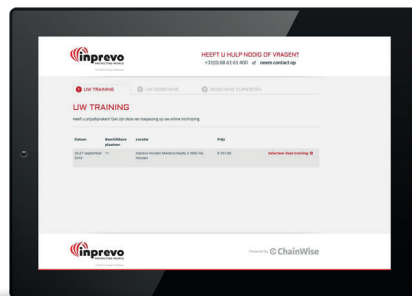
Complete
ChainWise Course Planner is fully equipped for practical processes in daily work. The composition and planning of courses, registration of course participants, (CRM), administration & management: ChainWise offers you all the tools.
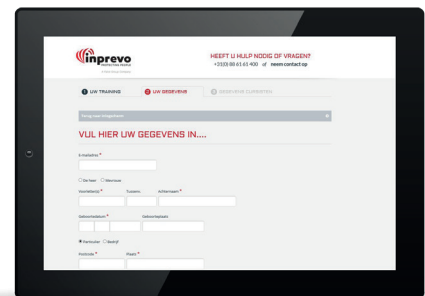
Online registration + agenda

Simplicity and overview! You plan and immediately you can see which course is given at where and when. Your target group will be informed immediately, think of your partners, visitors onsite or your customers. Course registrations can be done online directly, requests can be processed immediately. You save on handling: retyping e-mails or taking phone calls belongs to the past. Log in and get started.

Website course overview

Training selection

Online registration

Register online
The 'Online registration + agenda' functionality makes it possible to display both the available courses online presented as an agenda, and to let course participants register and enroll.

Availabilty
Students can register directly on your website based on available dates and places. Courses, including course

information, can be made available to register / confirm online.

Also tailor made
ChainWise has a standard 'Online registration' portal. Mostly it is seamlessly integrated into the provider's website. When customization is required, we develop applications in-house, accessible via an iFrame or directly integrated.
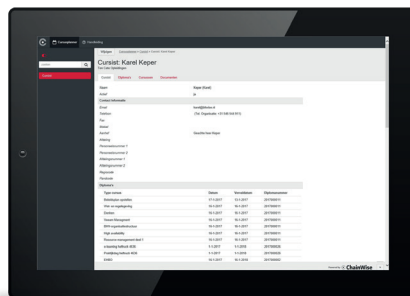
Online agenda
When using ChainWise Course Planner in the back office, an online calendar is available (XML) as standard. This can also be offered in the agenda on your website(s) by means of specific (target) characteristics. The implementation takes place in consultation with the supplier / manager of your website.
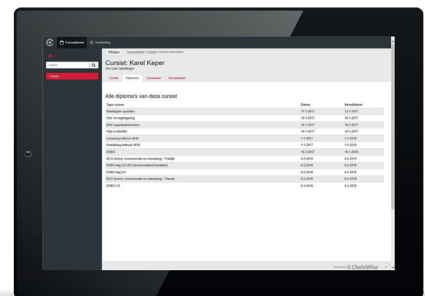
Student portal

Relevant information & service for your students is provided in the Student Portal. From showing registered data, validity of diplomas and certificates to registering for available courses. The Student Portal is the place for it. You can move and cancel courses and make them visible. Your student can pay immediately. You save time, your student enjoys service and convenience.

Extranet login

Stdent data

Diplomas student

Main functions
The ChainWise Student Portal includes two main functions: registration and enrollment. Registration is intended new participants, enrollment for known of returning students.

Registration
New participants are able to register online. By means of a username and password, the new student is able to log in. In addition to the requirements set by the system, you can decide for yourself which extra criteria

this data must meet. Within the framework of the personal data, the student can change important 'own' data.
The standard acceptance of the general terms and conditions is also possible.

Enrollment/logging in
Here the student is offered the opportunity to register for a course or module based on target group selection, available dates and places. This possibility can be offered on request after granting access. The registration process can be linked to online
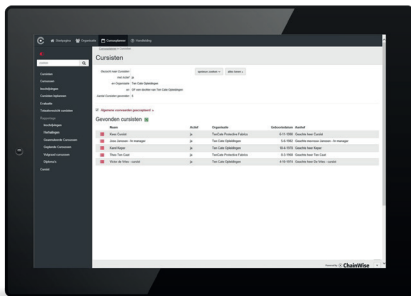
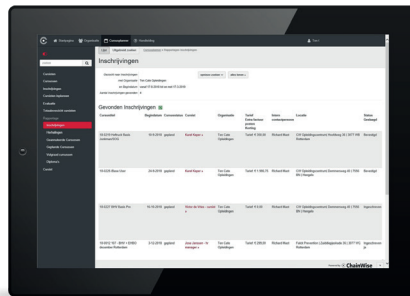payment: payment providers, CreditCard or others.

Regular customers
The Customer Portal can be activated for your regular customers so that contact persons from organizations can register students themselves. For these students it is possible to view their own master data and (if allowed) to register for available courses.
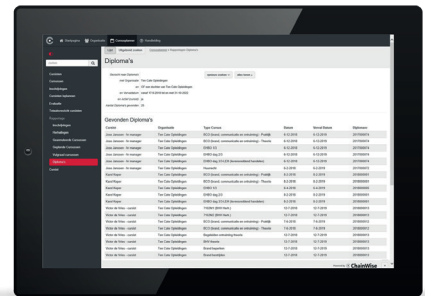
Customer portal

Large accounts have big wishes. With the Customer Portal the contact person has a complete overview of your proposition, the availability and the registrations of the course participants. New employees can be added themselves, open or in company training courses are offered to specific target groups. Courses or training courses can be moved, self-reliance is at the top. And you? You save time!

Overview students

Overview registrations

Overview diplomas

Insight & comfort
Designe to offer your customers optimal insight and comfort. The Client Portal gives your customer information about its students as well as the content and status of in-company courses. Think of the planning and repetition of courses and possibly available open training courses.

Savings
The Customer Portal, however, not only provides insight, but saves your organization a lot of time by reduction of internal questions via e-mail or telephone. After all, all course information is available at a glance. Employees also have direct access to the planned course days, agenda and attendance lists.

Management
Moreover, the portal not only enables your customers to oversee the course offer, but also to manage the students themselves. Employees can (depending on roles and rights) enroll students and / or supervise registered students. The current overview is available at any time.

Trainer portal

Get rid of the many e-mails and an agenda in Outlook. Your trainer or instructor will find all the information you need in the Trainer Portal. When he or she is scheduled, requests for leave (availability) and time administration. All course information is also fully transparent. In addition, attendance lists, competence registration, various documents etc. are available. Your trainer is optimally provided and it saves you a lot of work.

Simple & transparent
A separate portal that gives trainers and freelancers direct access to the planned courses and other relevant information. Communicating with your trainer is simple and transparent via the portal.

Extensive functionalities
The trainer has standard attendance lists and training materials for every course: think of handouts, powerpoint presentations, workbooks and PDFs.
The attendance list can be processed on location and competences can be checked for further processing in the back office.

Hours & kilometers
A clear administration of hours and the ability to book business driven mileage is available in the Trainer Portal as standard.

Overview planned courses

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Standard

Courseplanner	
Relationship management	●
Invoicing	●
Projectmanagement	●
Administration of hours	●
(Hour- and purchase) rates	●
Coursemanagement	
Configuration of courses, course content, resources	●
Courseplanning: time, resources and locations, standard and custom	●
Coursetypes and courstypegroups	●
Planning	
Configuration of program modules	●
Planning of courses (days)	●
Planning of coursedays (graphic)	●
Planning resources and materials	●
Course content	●
Type of registration (open, in company)	●
Costs and relevant courseinformation	●
Registrations	
Enrollment	●
Enrollment of groups of students	●
Registration of financial and student data	●
Correnspondence – invitations, confirmations, certificates etc. by e-mail of mail	●
Insight in course execution	
Presence	●
Competences of students and teachers	●
Certification, passes and diplomas	●
Weekly planning and planning overviews (graphic and listviews)	
Bulk processing documentflows	●
Registration of hours and kilometers	●
Overview of repetitions and expiration dates	●
Management and execution	●
Attendance registration and certification	●
Follow-up: monitoring and follow-up of students	●
Invoicing per course/student (collective invoices)	●
Send repeat invitations and use e-mail templates	●
Processing diplomas and passes	●
Availability of trainers and external resources	●
Employee data and availability agenda	●
Management overviews	●

Optional modules

Online registration and agenda	●
Show available courses online	
Online registration on courses	
Online agenda	
Target group registration	
Student portal	●
Online restration of new students	
Online insight of registrered data (including validity of diplomas and certificates)	
Online registration on courses by the student	
Online payment	
Make online changes and cancellations visible to the student	
Customer portal	●
All course information at hand	
Customers can register students themselves	
Students can see their own data	
Insight in content and status in-company courses	
Empoyees have access to planned course data, agenda and attendance registration	
Documentdirectory: downloading documents	
Trainers portal	●
Management of trainers	
Trainers can see their own schedule	
Trainers can view leave requests	
Hour and kilometer registration for trainers	
Availability of standard attendance lists	
Availability of training materials	
On-site processing of attendance lists	
Mark off competencies on location	
Advanced resource planner	●
Planning of materials	
Planning of external resources	
Extensive planning views	
Target groups	
Print out of the programm	
Optional: Management dashboards with custom course planner views	
Finance connector	●
Connectors for finance systems are available	

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Some ChainWise
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